

Regulatory/ Administrative Committees

Appendix C

Results to 31-Mar-24	Budget Revised	Actual Outturn	Variance of Actual from Revised Bgt	Staffing Budget	Staffing Actual	Comments
	£	£	£	FTE	FTE	
Employees	110,000	83,547	(26,453)	1.75	0.75	External contractor used for the vacant post As above
Other Expenditure	104,200	123,429	19,229			
Income	0	0	0			
Audit	214,200	206,976	(7,224)	1.75	0.75	
Employees	269,300	249,557	(19,743)	6.00	4.60	Savings achieved due to a vacant post
Other Expenditure	24,700	26,941	2,241			
Income	0	0	0			
Committee Services	294,000	276,498	(17,502)	6.00	4.60	
Employees	334,000	325,141	(8,859)	4.00	3.00	
Other Expenditure	5,700	5,032	(668)			
Income	0	0	0			
Corporate Governance	339,700	330,174	(9,526)	4.00	3.00	
Employees	320,000	332,802	12,802			Higher Audit fees of £87k and remainder mainly relates to costs funded through Green initiatives' Reserves (Also, Climate Change Officer's post's costs of £43k is funded through this reserve-Please refer to note against Project Management) Redmond Review Local Audit Grant from Government
Other Expenditure	309,700	439,865	130,165			
Income	0	(28,638)	(28,638)			
Corporate Management	629,700	744,029	114,329	0.00	0.00	
Employees	290,900	294,949	4,049	5.69	5.69	Savings of £25k against software budget as we have not moved forward with Granicus project because of time & resources pressures due to staff absences and remainder against Consultants budget as no consultancy work is undertaken in this financial year.
Other Expenditure	125,000	86,331	(38,669)			
Income	0	0	0			
Corporate Publicity	415,900	381,280	(34,620)	5.69	5.69	

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Employees	1,149,000	804,863	(344,137)	26.07	17.45	Restructure of the service has taken place during the year. Underspend due to vacant posts, partially being covered by agency & temporary staff. Additional payment of £41k relating to 'Empty homes review' and remainder relating to higher postage costs Council Tax legal costs appeals recovery income is higher
Other Expenditure	419,700	494,222	74,522			
Income	(311,500)	(373,785)	(62,285)			
CServ Management & Support	1,257,200	925,300	(331,900)	26.07	17.45	
Employees	32,200	17,416	(14,784)			Underspent against training budget
Other Expenditure	403,300	404,142	842			
Income	0	0	0			
Democratic Rep & Management	435,500	421,558	(13,942)	0.00	0.00	
Employees	42,300	99,701	57,401			Overall costs for council elections are higher mainly funded through 'new burden Grant'. Disallowed expenditure of £15k after the final settlement claim relating to Parliament Elections held in 2019 has been moved here. Govt. new burden grant for elections to fund the additional costs as above
Other Expenditure	108,200	108,140	(60)			
Income	0	(34,348)	(34,348)			
Elections	150,500	173,494	22,994	0.00	0.00	
Employees	200,600	162,853	(37,747)	3.89	4.00	Savings achieved due to the vacant post during the year Mainly higher postage costs due to this year's canvass as majority of electors responded only by post
Other Expenditure	86,500	116,012	29,512			
Income	(1,000)	(2,211)	(1,211)			
Electoral Registration	286,100	276,654	(9,446)	3.89	4.00	

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Employees	363,000	328,271	(34,729)	6.56	5.99	Savings achieved due to a vacant post. Previously unable to fill due to market situation but are currently reviewing and will be looking to advertise again. Key post to act as Systems Admin to iTrent (Payroll & HR system) and still required
Other Expenditure	52,800	48,259	(4,541)			
Income	0	0	0			
HR	415,800	376,530	(39,270)	6.56	5.99	
Employees	864,400	732,631	(131,769)	16.25	14.00	Savings achieved due to vacant posts. Underspent against software budget due to timing of contract Govt. Grant of £75k to deliver 'Cyber treatment plan' and remainder salary costs reimbursement from Woking BC relating to secondment of a member of staff
Other Expenditure	453,900	414,139	(39,761)			
Income	0	(109,524)	(109,524)			
Information & Comms Technology	1,318,300	1,037,245	(281,055)	16.25	14.00	
Employees	0	0	0			Overall insurance costs are lower against the budget due to new contractor
Other Expenditure	388,400	297,612	(90,788)			
Income	0	(897)	(897)			
Insurance	388,400	296,715	(91,685)	0.00	0.00	
Employees	74,400	74,162	(238)	1.83	1.83	Due to economic climate and political uncertainty affecting the economy; significant impact upon income achieved.
Other Expenditure	31,500	31,307	(193)			
Income	(140,700)	(126,465)	14,235			
Land Charges	(34,800)	(20,996)	13,804	1.83	1.83	

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Employees	758,800	720,711	(38,089)	11.78	7.79	Savings achieved due to vacant posts, partially covered by agency staff. Higher Books & Publications (£9k), Computer Software (£5K), consultants & legal costs (£6k) and remainder land registry costs Higher recharged fees income
Other Expenditure	(33,800)	(12,013)	21,787			
Income	(18,400)	(43,204)	(24,804)			
Legal	706,600	665,494	(41,106)	11.78	7.79	
Employees	74,100	78,809	4,709	1.39	1.39	
Other Expenditure	200	197	(3)			
Income	0	0	0			
Payroll	74,300	79,006	4,706	1.39	1.39	
Employees	0	0	0			(£39k) Reduction in bad debt provision and £20k increase in year end fuel stock adjustment
Other Expenditure	0	(20,797)	(20,797)			
Income	0	0	0			
Misc Expenses	0	(20,797)	(20,797)			
Employees	0	0	0			Surplus moved to reserve.
Other Expenditure	0	89,469	89,469			
Income	0	(244,454)	(244,454)			
Section 106	0	(154,985)	(154,985)			
Employees	0	0	0			Surplus moved to reserve.
Other Expenditure	0	693,568	693,568			
Income	0	(1,938,378)	(1,938,378)			
Community Infrastructure Levy	0	(1,244,810)	(1,244,810)			
Total Employees	4,883,000	4,305,412	(577,588)	85.21	66.49	
Total Other Expenditure	2,480,000	3,345,856	865,856			
Total Income	(471,600)	(2,901,904)	(2,430,304)			
Net Total	6,891,400	4,749,364	(2,142,036)	85.21	66.49	